

**WEST VIRGINIA:**

At a regular meeting of the Raleigh County Commission held on the 19<sup>th</sup> day of December, 2023 in the Commission Courtroom thereof:

**CALL TO ORDER**

President Tolliver called the meeting to Order.

-0-

**ROLL CALL**

Present: David Tolliver, President  
Linda K. Epling, Commissioner - absent  
Greg Duckworth, Commissioner  
Carl Roop, County Attorney  
Jay Quesenberry, County Administrator  
Billy Michael, Assistant County Administrator

-0-

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Meeting was opened with the invocation by Pastor Michael Bockarie of Brooks Baptist Church of Hinton, and the recitation of the Pledge of Allegiance.

-0-

**EXONERATIONS**

Commissioner Duckworth moved to approve 0 exonerations, 0 cancellations and 0 refunds for personal property; and 1 exoneration, 0 cancellations and 0 letters of correction for real property as presented today. Motion was seconded by Commissioner Tolliver and motion carried unanimously. (SEE EXHIBIT A)

-0-

**BUDGET REVISIONS**

Commissioner Duckworth moved to approve the inhouse budget revision of the Prosecuting Attorney's Office in the amount of \$6,500.00. Seconded by Commissioner Tolliver and motion carried unanimously. (SEE EXHIBIT B)

Commissioner Duckworth moved to approve the budget revision of the Sheriff – Law Enforcement Division in the amount of \$15,0002.80. Seconded by Commissioner Tolliver and motion carried unanimously. (SEE EXHIBIT C)

Commissioner Duckworth moved to approve the budget revision of the Levy Estimate for the County in the amount of \$117,154.00 for the cost of living adjustment for all full-time Raleigh County Employees. Seconded by Commissioner Tolliver and motion carried unanimously. (SEE EXHIBIT D)

-0-

**NEW EMPLOYEE – RALEIGH COUNTY SHERIFF - LAW ENFORCEMENT – THOMAS BRATCHER, DEPUTY**

A motion was made by Commissioner Duckworth to approve the hiring of Thomas Bratcher as a Deputy Sheriff for the Raleigh County Sheriff's Office. Seconded by Commissioner Tolliver and motion carried unanimously. (SEE EXHIBIT E)

-0-

**NEW EMPLOYEE – RALEIGH COUNTY SHERIFF – LAW ENFORCEMENT – COLTON BARE, DEPUTY**

Commissioner Duckworth moved to approve the hiring of Colton Bare as a Deputy Sheriff for the Raleigh County Sheriff's Office. Seconded by Commissioner Tolliver and motion carried unanimously. (SEE EXHIBIT F)

-0-

**CONSIDERATION OF BOND REDUCTION FOR THE ESTATE OF ANDREW LANDIS**

A motion was made by Commissioner Duckworth to approve the Bond Reduction Order for the Estate of Andrew Landis to reduce the current bond of \$1,300,000.00 to \$150,000.00. The motion was seconded by Commissioner Tolliver and motion carried unanimously. (SEE INSTRUMENT 50818950)

-0-

**CONSIDERATION OF REMOVAL OF A PERSONAL REPRESENTATIVE FOR THE ESTATE OF ELIZABETH SMITH**

Commissioner Duckworth moved to approve the removal of Kimberly Rae Grisham as Executrix of the Estate of Elizabeth Ann Smith. Seconded by Commissioner Tolliver and motion carried unanimously. (SEE INSTRUMENT 50818949)

-0-

**OLD BUSINESS**

None

-0-

**PUBLIC PARTICIPATION**

Jonathan Frank, Superintendent of Southern Regional Jail. Also present were Sheila Davis, Assistant Superintendent and Andrew Hudson, Major.

Mr. Frank invited the Commission to visit the Southern Regional Jail. He also stated he is contacting all the counties in hopes of building a good working relationship with SRJ.

-0-

**APPROVAL OF MINUTES**

None

-0-

VACATION ORDERS

Commissioner Duckworth moved to approve the Vacation Orders from December 5, 2023 to December 18, 2023, inclusive. Seconded by Commissioner Tolliver and motion carried unanimously. (SEE EXHIBIT G)

-0-

FINAL ACCOUNTINGS AND WAIVERS OF FINAL SETTLEMENT

The following Final Accountings and Waivers of Final Settlement of the Fiduciary Supervisor (SEE EXHIBIT H) and the Reclose of the Estate of Carroll Simpkins (SEE INSTRUMENT 50818948) were read into the minutes.

-0-

BILLS, COMMUNICATIONS AND APPOINTMENTS

A motion was made by Commissioner Duckworth to approve the appointment of Daniel Shorts to the Raleigh County Building Code Appeals Board for a term expiring December 19, 2028. Seconded by Commissioner Tolliver and motion carried unanimously. (SEE EXHIBIT I)

A motion was made by Commissioner Duckworth to approve the appointment of David Bays to the Raleigh County Building Code Appeals Board for a term expiring December 19, 2028. The motion was seconded by Commissioner Tolliver and motion carried unanimously. (SEE EXHIBIT J)

A motion was made by Commissioner Duckworth to approve the appointment of Lee Milam to the Raleigh County Community Action Board for a term expiring December 19, 2026. The motion was seconded by Commissioner Tolliver and motion carried unanimously. (SEE EXHIBIT K)

-0-

ADJOURNMENT

Commissioner Duckworth moved to adjourn this meeting until the next regular scheduled meeting of this Commission on January 9, 2024 at 10:00 a.m. The motion was seconded by Commissioner Tolliver and motion carried.

s/s   
David Tolliver  
President

-000-