

WEST VIRGINIA:

At a regular meeting of the Raleigh County Commission held on the 3rd day of October, 2023 in the Commission Courtroom thereof:

CALL TO ORDER

President Tolliver called the meeting to Order.

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ROLL CALL

Present: David Tolliver, President  
Linda K. Epling, Commissioner  
Greg Duckworth, Commissioner  
Carl Roop, County Attorney  
Jay Quesenberry, County Administrator  
Billy Michael, Assistant County Administrator

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INVOCATION AND PLEDGE OF ALLEGIANCE

Meeting was opened with the invocation by Mike Gunnoe, Pastor of Living Waters Baptist Church and the recitation of the Pledge of Allegiance.

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EXONERATIONS

Commissioner Epling moved to approve 2 exonerations, 0 cancellations and 0 refunds for personal property; and 0 exonerations, 0 cancellations and 0 letters of correction for real property as presented today. Motion was seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT A)

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BUDGET REVISIONS

None

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NEW EMPLOYEE - DAY REPORT CENTER – JESSICA CARPENTER, GROUP FACILITATOR

Upon the recommendation of Jimmy Miller, a motion was made by Commissioner Epling to approve the hiring of Jessica Carpenter to fill a full-time position as a Group Facilitator for the Raleigh County Day Report Center. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT B)

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CONSIDERATION OF INSTALLATION AND UPGRADE OF VIDEO SURVEILLANCE SYSTEM AT PROSECUTING ATTORNEY'S OFFICE

Commissioner Epling moved to accept the bid of Hersman's Safety Products for the installation and upgrade of a video surveillance system at the Prosecuting Attorney's Office in the amount of \$5,599.00. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT C)

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CONSIDERATION OF CLEAR FORK RAIL TRAIL CHANGE ORDER #3 - \$3,254.00

A motion was made by Commissioner Epling to approve the Clear Fork Rail Trail Change Order #3 Proposal in the amount of \$3,254.00. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT D)

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CONSIDERATION OF PLANNING AND ZONING ORDINANCE UPDATES

Commissioner Epling moved to approve the amendment to the Raleigh County Planning & Zoning Ordinance regarding multiple houses on large parcels. If the parcel is over 5 acres and there is a 200 ft separation, 2 houses can be on the parcel. Three houses can be on a parcel over 10 acres. The motion was seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT E)

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CONSIDERATION OF SUDIVISION ORDINANCE UPDATES

Commissioner Epling moved to approve the amendment to the Raleigh County Subdivision Ordinance increasing the number of manufactured homes from three to four that can be on a parcel of land before it is considered a Mobile Home Park. This number is consistent with the Health Department's regulations. The motion was seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT F)

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RALEIGH SOLAR – KEN SAYRE

Continued to the next meeting of this Commission on October 17, 2023.

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CONSIDERATION OF WHITE OAK WATER PROJECT AML DRAWDOWN #12 - \$208,094.59

A motion was made by Commissioner Epling to approve the AML Pilot Program Grant Drawdown #12 (revised) for the White Oak Water Project in the amount of \$208,094.59. The motion was seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT G)

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CONSIDERATION OF THE PURCHASE OF A GENERATOR FOR AN EMERGENCY SHELTER AT THE FREEDOM CHURCH, COLCORD - \$59,218.00

Commissioner Epling moved to approve the purchase of a generator for an Emergency Shelter at the Freedom Church in Colcord in the amount of \$59,218.00. Commissioner Duckworth seconded the motion and motion carried. (SEE EXHIBIT H)

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OLD BUSINESS

None

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PUBLIC PARTICIPATION

None

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ESTATE OF ELIZABETH ANN SMITH

Commissioner Epling moved to remove Kimberly Rae Grisham as Executrix of the Estate of Elizabeth Ann Smith. The motion was seconded by Commissioner Duckworth and motion carried unanimously.

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APPROVAL OF MINUTES

A motion was made by Commissioner Epling to approve the minutes of this Commission for the August 15, 2023 Regular Session. The motion was seconded by Commissioner Duckworth and motion carried unanimously.

A motion was made by Commissioner Epling to approve the minutes of this Commission for the September 5, 2023 Regular Session. The motion was seconded by Commissioner Duckworth and motion carried unanimously.

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## VACATION ORDERS

Commissioner Epling moved to approve the Vacation Orders from September 19, 2023 to October 2, 2023, inclusive. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT I)

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## FINAL ACCOUNTINGS AND WAIVERS OF FINAL SETTLEMENT

The following Objection and Exceptions of the Fiduciary Supervisor were read into the minutes. (SEE EXHIBIT J)

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## BILLS, COMMUNICATIONS AND APPOINTMENTS

A motion was made by Commissioner Epling to approve the reappointment of Dr. Marcia Khalil to the Raleigh County Health Department Board for the term expiring October 3, 2028. The motion was seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT K)

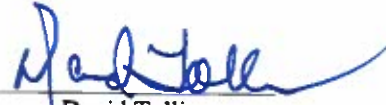
A motion was made by Commissioner Epling to approve the appointment of Leslie Baker to the Raleigh County Community Action Board for the term expiring October 3, 2026. The motion was seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT L)

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## ADJOURNMENT

Commissioner Epling moved to adjourn this meeting until the next regular scheduled meeting of this Commission on October 17, 2023 at 10:00 a.m. Seconded by Commissioner Duckworth and motion carried.

s/s



David Tolliver  
President

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