

WEST VIRGINIA:

At a regular meeting of the Raleigh County Commission held on the 15th day of August, 2023 in the Commission Courtroom thereof:

CALL TO ORDER

President Tolliver called the meeting to Order.

-0-

ROLL CALL

Present: David Tolliver, President
Linda K. Epling, Commissioner
Greg Duckworth, Commissioner
Carl Roop, County Attorney
Jay Quesenberry, County Administrator
Billy Michael, Assistant County Administrator

-0-

INVOCATION AND PLEDGE OF ALLEGIANCE

Meeting was opened with the invocation by Steve Gibson, Pastor of Beaver Baptist Church, and the recitation of the Pledge of Allegiance.

-0-

EXONERATIONS

Commissioner Epling moved to approve 7 exonerations, 4 cancellations and 2 refunds for personal property; and 1 exoneration, 3 cancellations and 0 letters of correction for real property as presented today. Motion was seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT A)

-0-

BUDGET REVISIONS

A motion was made by Commissioner Epling to approve the inhouse budget revision for Law Enforcement – Computer Software in the amount of \$25,028.40. The motion was seconded by Commissioner Duckworth and motion carried unanimously.
(SEE EXHIBIT B)

-0-

NEW EMPLOYEE RALEIGH COUNTY SHERIFF'S TAX DEPARTMENT – CARISA RICHARDS, TAX DEPUTY

A motion was made by Commissioner Epling to approve the hiring of Carisa Richards as a Tax Deputy for the Sheriff's Tax Department. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT C)

-0-

NEW EMPLOYEE RALEIGH COUNTY SHERIFF'S OFFICE – TONYA COOK, RECORDS CLERK

A motion was made by Commissioner Epling to approve the hiring of Tonya Cook as a Records Clerk for the Raleigh County Sheriff in the Law Enforcement Division. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT D)

-0-

ANNUAL AUDIT REPORT ON THE RALEIGH COUNTY HOUSING AUTHORITY FROM BOARD CHAIRMAN RON HEDRICK AND INTRODUCTION OF THE NEW EXECUTIVE DIRECTOR CARMEN MANIAK

Board Chairman Ron Hedrick presented the Commission with the Annual Audit Report on the Raleigh County Housing Authority. The Commission expressed their gratitude to Mr. Hedrick for a great audit. Mr. Hedrick commended the staff and updated the Commission on all the improvements and updates. He also introduced the new Executive Director, Carmen Maniak. (SEE EXHIBIT E)

-0-

OPEN BIDS FOR RETIREMENT LUNCHEON

The following two bids were received for the Retirement Luncheon for December 12, 2023:

1. Beckley Dream Center DBA Fishes and Loaves - \$5,737.50
2. Beckley-Raleigh County Convention Center - \$7,330.50

A motion was made by Commissioner Epling to accept the bid of Beckley Dream Center DBA Fishes and Loaves in the Amount of \$5,737.50. The motion was seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT F)

-0-

MONTHLY REPORT FOR THE COSSAP GRANT

Commissioner Epling moved to approve the July 2023 monthly report for reimbursement of salary and wages in the amount of \$4,887.08. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT G)

-0-

CONSIDERATION OF A \$50,000 GRANT TO THE BRADLEY PUBLIC SERVICE DISTRICT FOR THE WEST RALEIGH SEWER PROJECT

A motion was made by Commissioner Epling to approve the grant to the Bradley Public Service District for the West Raleigh Sewer Project in the amount of \$50,000.00 for a plant in the Eunice area. Seconded by Commissioner Duckworth and motion carried unanimously.

-0-

CONSIDERATION OF JAG GRANT APPLICATION IN THE AMOUNT OF \$22,065.00

A motion was made by Commissioner Epling to approve the JAG Grant Application in the amount of \$22,065.00 for the Sheriff's Law Enforcement Division. Seconded by Commissioner Duckworth and motion carried unanimously.

-0-

CONSIDERATION OF CLEAR FORK RAIL TRAIL CHANGE ORDER #2 FOR \$42,200.00

Commissioner Epling moved to approve the Clear Fork Rail Trail Change Order #2 in the amount of \$42,200.00 for culvert repair work. Seconded by Commissioner Duckworth and motion carried.

-0-

OLD BUSINESS

None

-0-

PUBLIC PARTICIPATION

Tina Collier, beneficiary to the estate of Kenneth Buck, stated she has not received all estate documents for her father's estate and requested the Commission postpone closing the estate. Ms. Collier spoke per phone conference. Commissioner Tolliver stated the closing of the estate of Kenneth Buck will be postponed until September 19, 2023.

-0-

APPROVAL OF MINUTES

A motion was made by Commissioner Epling to approve the June 27, 2023 minutes of the Regular meeting of this Commission. Seconded by Commissioner Duckworth and motion carried unanimously.

-0-

VACATION ORDERS

Commissioner Epling moved to approve the Vacation Orders from August 1, 2023 to August 14, 2023, inclusive. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT H)

-0-

FINAL ACCOUNTINGS AND WAIVERS OF FINAL SETTLEMENT

The following Final Accountings and Waivers of Final Settlement of the Fiduciary Supervisor were read into the minutes. (SEE EXHIBIT I)

-0-

BILLS, COMMUNICATIONS AND APPOINTMENTS

A motion was made by Commissioner Epling to approve the appointment of Gary Thompson to the Raleigh County Building Commission Board for the term expiring August 15, 2028. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT J)

A motion was made by Commissioner Epling to approve the reappointment of Nancy Gentry to the Raleigh County Library Board for the term expiring August 15, 2028. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT K)

-0-

ADJOURNMENT

Commissioner Epling moved to adjourn this meeting until the next regular scheduled meeting of this Commission on September 5, 2023 at 10:00 a.m. Seconded by Commissioner Duckworth and motion carried unanimously.

s/s



David Tolliver
President

-000-