

WEST VIRGINIA:

At a regular meeting of the Raleigh County Commission held on the 27th day of June, 2023 in the Commission Courtroom thereof:

CALL TO ORDER

President Tolliver called the meeting to Order.

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ROLL CALL

Present: David Tolliver, President
Linda K. Epling, Commissioner
Greg Duckworth, Commissioner
Carl Roop, County Attorney
Jay Quesenberry, County Administrator
Billy Michael, Assistant County Administrator

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INVOCATION AND PLEDGE OF ALLEGIANCE

Meeting was opened with the invocation by Steve Gedon, Pastor of United Methodist Temple of Beckley, and the recitation of the Pledge of Allegiance.

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EXONERATIONS

Commissioner Epling moved to approve 1 exoneration, 0 cancellations and 2 refunds for personal property; and 0 exonerations, 0 cancellations and 0 letters of correction for real property as presented today. Motion was seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT A)

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BUDGET REVISIONS

A motion was made by Commissioner Epling to approve the in-house budget revision of the County Commission in the amount of \$1,500.00. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT B)

A motion was made by Commissioner Epling to approve the in-house budget revision of the County Clerk in the amount of \$12,000.00. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT C)

A motion was made by Commissioner Epling to approve the in-house budget revision of the Circuit Clerk in the amount of \$19,000.00. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT D)

A motion was made by Commissioner Epling to approve the in-house budget revision of the Sheriff – Tax Department in the amount of \$1,300.00. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT E)

A motion was made by Commissioner Epling to approve the in-house budget revision of the Sheriff – Tax Department in the amount of \$1,000.00. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT F)

A motion was made by Commissioner Epling to approve the in-house budget revision of the Prosecuting Attorney in the amount of \$900.00. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT G)

A motion was made by Commissioner Epling to approve the in-house budget revision of the County Clerk - Elections in the amount of \$200.00. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT H)

A motion was made by Commissioner Epling to approve the in-house budget revision of the County Commission – Other Buildings in the amount of \$2,500.00. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT I)

A motion was made by Commissioner Epling to approve the in-house budget revision of the Sheriff – Law Enforcement in the amount of \$3,000.00. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT J)

A motion was made by Commissioner Epling to approve the in-house budget revision of the Sheriff – Law Enforcement in the amount of \$25,000.00. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT K)

A motion was made by Commissioner Epling to approve the in-house budget revision of the Sheriff – Law Enforcement in the amount of \$2,100.00. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT L)

A motion was made by Commissioner Epling to approve the in-house budget revision of the Sheriff – Service of Process in the amount of \$300.00. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT M)

A motion was made by Commissioner Epling to approve the in-house budget revision of the County Commission – Community Based Corrections in the amount of \$500.00. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT N)

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NEW EMPLOYEE – RALEIGH COUNTY CLERK – JERI LAMBERT

A motion was made by Commissioner Epling to approve the hiring of Jeri Lambert from part-time employee to full time employee for the Raleigh County Clerk. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT O)

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NEW EMPLOYEE – RALEIGH COUNTY ASSESSOR – CHRISTINA CUTHBERT – PERSONAL PROPERTY DEPUTY CLERK

Commissioner Epling moved to approve the hiring of Christina Cuthbert as a Deputy Clerk in the personal property division of the Raleigh County Assessor. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT P)

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NEW EMPLOYEE – PROSECUTING ATTORNEY – ASHLEY ACORD – ASSISTANT PROSECUTING ATTORNEY

A motion was made by Commissioner Epling to approve the hiring of Ashley Acord by the Prosecuting Attorney's Office as Assistant Prosecuting Attorney. Her hire date will be July 10, 2023. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT Q)

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CONSIDERATION OF SOFTWARE PURCHASE FOR RALEIGH COUNTY CODE ENFORCEMENT FROM IWORQ FOR AN ANNUAL FIRST YEAR COST OF \$16,000.00

A motion was made by Commissioner Epling to approve the Agreement with iWorQ Systems Inc. for the purchase of software for the Raleigh County Code Enforcement. This software will allow online filing for building permits. The agreement is for three years and training will be provided. The motion was seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT R)

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CONSIDERATION OF COMPUTER UPGRADE FOR RALEIGH COUNTY CODE ENFORCEMENT FROM GST FOR \$10,194.46

A motion was made by Commissioner Epling to approve the quote of GST-WV Division for computer upgrades for the Raleigh County Code Enforcement in the amount of \$10,194.46. The motion was seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT S)

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CONSIDERATION OF NEW STREET IN RALEIGH COUNTY NAMED BARN DRIVE LOCATED OFF THE 157/159 BLOCK OF MOSSY ROCK DRIVE IN DANIELS

Commissioner Epling moved to approve the new street in Daniels. It will be named Barn Drive and is located off Mossy Rock Drive. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT T)

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MONTHLY COSSAP REPORT FROM THE DAY REPORTING CENTER

Commissioner Epling moved to approve the Report of the Division of Administrative Services, Justice and Community Services for May 2023 in the amount of \$4,170.00. The motion was seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT U)

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CONSIDERATION OF BRADLEY PSD – WEST RALEIGH SEWER EXTENSION PHASE 1 – DRAWDOWN #2 FOR \$900

A motion was made by Commissioner Epling to approve Drawdown #2 in the amount of \$900.00 for Bradley Public Service District – West Raleigh Sewer Extension Phase 1. The motion was seconded by Commissioner Duckworth and motion carried unanimously.

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CONSIDERATION OF A \$25,000 GRANT FOR RALEIGH COUNTY PSD TO NEGOTIATE AN AGREEMENT WITH THE MT HOPE WATER SYSTEM TO PURCHASE WATER FOR THE APPALACHIAN HEIGHTS PROJECT

A motion was made by Commissioner Epling to approve the \$25,000.00 grant for the Raleigh County Public Service District to negotiate an Agreement with the Mt. Hope Water System to purchase water for the Appalachian Heights Project. The motion was seconded by Commissioner Duckworth and motion carried unanimously.

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OLD BUSINESS

None

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PUBLIC PARTICIPATION

Mike Manning requested the County have a voluntary recycling program that would pick up throughout the county every 2 weeks.

Vivian Parsons with WVCorp presented the Commission with several handouts and brochures updating the Commission on the works, programs, training and resources of WVCorp.

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APPROVAL OF MINUTES

None

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VACATION ORDERS

Commissioner Epling moved to approve the Vacation Orders from June 6, 2023 to June 26, 2023, inclusive. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT V)

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FINAL ACCOUNTINGS AND WAIVERS OF FINAL SETTLEMENT

The following Final Accountings and Waivers of Final Settlement of the Fiduciary Supervisor were read into the minutes.
(SEE EXHIBIT W)

A motion was made by Commissioner Epling to approve the Order removing the Sheriff of Raleigh County as personal representative of the estate of Harles Gene Lambert. The motion was seconded by Commissioner Duckworth and motion carried unanimously. (SEE INSTRUMENT 5080-4294)

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BILLS, COMMUNICATIONS AND APPOINTMENTS

A motion was made by Commissioner Epling to approve the appointment of Kevin Hopkins to the Raleigh County Property Safety Agency Board for a term expiring June 27, 2025. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT X)

A motion was made by Commissioner Epling to approve the appointment of Barry Milam to the Raleigh County Property Safety Agency Board for a term expiring June 27, 2025. Seconded by Commissioner Duckworth and motion carried unanimously.
(SEE EXHIBIT Y)

A motion was made by Commissioner Epling to approve the appointment of Zack Honaker to the Raleigh County Property Safety Agency Board for a term expiring June 27, 2025. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT Z)

A motion was made by Commissioner Epling to approve the appointment of Jay Quesenberry to the Raleigh County Emergency Services Authority for a term expiring July 6, 2025. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT AA)

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RALEIGH COUNTY PARKS AND AUTHORITY – COVENANT OF PURPOSE, USE AND OWNERSHIP

Commissioner Epling moved to approve the Office of Surface Mining Reclamation and Enforcement Covenant of Purpose, Use and Ownership for Abandoned Mine Land Economic Revitalization Program Funded Projects in the amount of \$2,250.00. Seconded by Commissioner Duckworth and motion carried unanimously. (SEE EXHIBIT BB)

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ADJOURNMENT

A motion was made by Commissioner Epling to adjourn until the next scheduled meeting on July 5, 2023 at 10:00 a.m. Seconded by Commissioner Duckworth and motion carried unanimously.

s/s 
David Tolliver
President

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