

**WEST VIRGINIA:**

At a regular meeting of the Raleigh County Commission held on the 5th day of May, 2020 in the Commission Courtroom and per conference call thereof:

**CALL TO ORDER**

President Dave Tolliver called the meeting to Order.

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**ROLL CALL**

Present: David Tolliver, President  
Linda K. Epling, Commissioner  
Ron Hedrick, Commissioner  
Carl Roop, County Attorney  
Jeff Miller, County Administrator  
Billy Michael, Assistant County Administrator

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**INVOCATION AND PLEDGE OF ALLEGIANCE**

Meeting was opened with the invocation by RD Tolliver and the recitation of the Pledge of Allegiance.

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**NEW BUSINESS**

**EXONERATIONS**

Commissioner Epling made a motion to approve 0 exonerations, 1 cancellation and 3 refunds for personal property; and 0 exonerations, 0 cancellations and 0 letters of correction for real property as presented today. Motion was seconded by Commissioner Hedrick and motion carried unanimously. (SEE EXHIBIT A)

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**BUDGET REVISIONS**

Commissioner Epling moved to approve the in-house budget revisions of the County Commission in the amount of \$86,000.00. Seconded by Commissioner Hedrick and motion carried unanimously. (SEE EXHIBIT B)

Commissioner Epling moved to approve the in-house budget revisions of Data Processing in the amount of \$11,000.00. Seconded by Commissioner Hedrick and motion carried unanimously. (SEE EXHIBIT C)

Commissioner Epling moved to approve the in-house budget revisions of GIS Mapping in the amount of \$200.00. Seconded by Commissioner Hedrick and motion carried unanimously. (SEE EXHIBIT D)

Commissioner Epling moved to approve the in-house budget revisions of Building Inspection in the amount of \$2,000.00. Seconded by Commissioner Hedrick and motion carried unanimously. (SEE EXHIBIT E)

Commissioner Epling moved to approve the in-house budget revisions of the Fiduciary Supervisor Commission in the amount of \$3600.00. Seconded by Commissioner Hedrick and motion carried unanimously. (SEE EXHIBIT F)

Commissioner Epling moved to approve the in-house budget revision of the County Clerk in the amount of \$10,000.00. Seconded by Commissioner Hedrick and motion carried unanimously. (SEE EXHIBIT G)

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**NEW EMPLOYEE – PROSECUTING ATTORNEY’S OFFICE – MELANIE ELLISON (LEGAL ASSISTANT)**

A motion was made by Commissioner Epling to approve the hiring of Melanie Ellison as a Legal Assistant for the Prosecuting Attorney’s Office. Seconded by Commissioner Hedrick and motion carried unanimously. (SEE EXHIBIT H)

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**APPROVAL TO USE NATIONAL COOPERATIVE PURCHASING ALLIANCE (NCPA) TO OBTAIN BIDS ON CERTAIN PROJECTS**

A motion was made by Commissioner Epling to approve using National Cooperative Purchasing Alliance (NCPA). Seconded by Commissioner Hedrick and motion carried unanimously.

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**OLD BUSINESS**

**FIRE LEVY TO APPEAR ON THE BALLOT ON NEW ELECTION DATE OF JUNE 9, 2020**

A motion was made to approve the Fire Levy being placed on the ballot of the Primary Election on June 9, 2020. Seconded by Commissioner Hedrick and motion carried.

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**PUBLIC PARTICIPATION**

None

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**APPROVAL OF MINUTES**

A motion was made by Commissioner Epling to approve the Minutes of this Commission for April 21, 2020. Seconded by Commissioner Hedrick and motion approved unanimously.

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VACATION ORDERS

Commissioner Epling moved to approve the Vacation Orders from April 21, 2020 to May 4, 2020, inclusive. Seconded by Commissioner Hedrick and motion carried unanimously. (SEE EXHIBIT I)

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FINAL ACCOUNTINGS AND WAIVERS OF FINAL SETTLEMENT

The following Final Accountings and Waivers of Final Settlement of the County Clerk (SEE EXHIBIT J) and the Objections and Exceptions of the Fiduciary Supervisor (SEE EXHIBIT K) were presented to the Commission and approved unanimously.

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ADJOURNMENT

Commissioner Tolliver declared this meeting adjourned until the next Commission Meeting on May 19, 2020 at 10:00 a.m.

s/s \_\_\_\_\_  
David Tolliver  
President

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