

Planning & Zoning CITIZENS COMPLAINT FORM

The following information **must** be submitted before a complaint will be accepted and investigated.

1. Complainant Information
 - a. Name, Address and Telephone Number of Complainant

2. Property Owner Information
 - a. Name and Mailing Address of Property Owner(s)

3. Property Information
 - a. Location of Property (Street Address, Town)
 - b. Tax District, Tax Map and Tax Parcel Number

4. Pictures of subject property, with description of the complaint.

5. Signed and Dated Complaint Form

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1. Citizen Making Complaint

Name _____

Address _____

Telephone # _____

2. Name and Address of property Owner(s)

3. Location of Property

Physical Street address: _____

Tax ID Information: Tax District _____

Tax Map _____

Tax Parcel(s) _____

4. Describe the complaint.

5. Signature of Complainant _____

6. Signature Date _____

Return this form to:

Raleigh County Planning & Zoning Commission
116 ½ North Heber Street
Beckley, WV 25801