

**WEST VIRGINIA:**

At a regular meeting of the Raleigh County Commission held on the 16th day of April, 2019 in the Commission Courtroom thereof:

**CALL TO ORDER**

President Tolliver called the meeting to Order.

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**ROLL CALL**

Present: David Tolliver, President  
Linda K. Epling, Commissioner  
Carl Roop, County Attorney  
Jeff Miller, County Administrator  
Billy Michael, Assistant County Administrator

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**INVOCATION AND PLEDGE OF ALLEGIANCE**

Meeting was opened with the invocation by Carl Roop and the reciting of the Pledge of Allegiance.

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**EXONERATIONS**

Commissioner Epling made a motion to approve 32 exonerations, 13 cancellations and 1 refund for personal property; and 1 exoneration, 0 cancellations and 0 letters of correction for real property as presented today. Motion was seconded by Commissioner Tolliver and motion carried. (SEE EXHIBIT A)

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**BUDGET REVISIONS**

A motion was made by Commissioner Epling to approve the Budget Revisions of the County Clerk and Sheriff in the total amount of \$659,387.00. Seconded by Commissioner Tolliver and motion carried. (SEE EXHIBIT B)

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LAY THE LEVY – FISCAL YEAR 2019/20

A motion was made by Commissioner Epling to approve the Levy Order for the General County and Coal Severance Funds, totaling \$19,653,708.00. The motion was seconded by Commissioner Tolliver and motion carried. (SEE EXHIBIT C)

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OPEN BIDS – COURTHOUSE IMPROVEMENTS

The following bids were received for Courthouse Improvements for the hallway of the second floor:

Dream Works -	\$38,000.00
Lewis Lilly	24,891.68
Newport	26,700.00

The following bids were received for Courthouse Improvements for the Conference Room:

Dream Works -	\$42,900.00
Lewis Lilly	37,491.38
Newport	27,000.00

The bids were referred to Billy Michael for review and to make recommendation to this Commission.

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TRANSFER OF GUYANDOTTE PROPERTY

A motion was made by Commissioner Epling to approve the transfer of the County property on the Guyandotte River to Appalachian Rural Improvement League. The motion was seconded by Commissioner Tolliver and motion carried.

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WV RECORDS MANAGEMENT & PRESERVATION BOARD GRANT AGREEMENT/CONTRACT

A motion was made by Commissioner Epling to approve the Agreement between the Department of Arts, Culture and History for and on behalf of the Records Management and Preservation Board and the Raleigh County Commission. The Grant is for map files and storage for the County Clerk's Office. The motion was seconded by Commissioner Tolliver and motion carried. (SEE EXHIBIT D)

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## COMMUNITY CORRECTIONS GRANT – MONTHLY REPORT

Commissioner Epling moved to approve the Monthly Grant Report for the Community Corrections Grant reimbursement request in the amount of \$13,909.58 for March 2019. Seconded by Commissioner Tolliver and motion carried.  
(SEE EXHIBIT E)

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## ABANDONED BUILDING COMPLAINTS

AB522 (Jon Baldwin)

A motion was made by Commissioner Epling to set a hearing for June 4, 2019 regarding the Complaint for AB522, Jon Karl Baldwin property. Seconded by Commissioner Tolliver and motion carried. (SEE EXHIBIT F)

AB530 (Richard Canterbury)

Canceled

AB563 (David & Marlene Wriston)

A motion was made by Commissioner Epling to set a hearing for June 4, 2019 to address the Complaint for AB563, David and Marlene Wriston property. Seconded by Commissioner Tolliver and motion carried. (SEE EXHIBIT G)

AB579 (Clercy Redden)

A motion was made by Commissioner Epling to set a hearing for June 4, 2018 to address the Complaint for AB579, Clercy L. Redden property. Seconded by Commissioner Tolliver and motion carried. (SEE EXHIBIT H)

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## STATE BUILDING CODE ASHRAE 90.1

Commissioner Epling moved to adopt the following appendices to the Raleigh County Building Code Ordinance: 2010 edition ANSI/ASHRAE/IESNA Standard 90.1 Commercial Energy Code. Seconded by Commissioner Tolliver and motion carried.  
(SEE EXHIBIT I)

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## OLD BUSINESS

None

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## PUBLIC PARTICIPATION

Michal Ellis of Anchor Medical on Airport Road complained about the sexual activity at Airport Video. Billy Michael stated the business is more than 1000 feet from a church and residences and meet the guidelines of Planning and Zoning. Commissioner Tolliver stated law enforcement should be notified of illegal activity. The Commission will seek the advice of the Prosecuting Attorney's Office regarding this matter

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## APPROVAL OF MINUTES

A motion was made by Commissioner Epling to approve the minutes of January 8, 2019 (Regular), January 22, 2019, February 5, 2019 and February 19, 2019 of this Commission. Seconded by Commissioner Tolliver and motion carried.

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## VACATION ORDERS

Commissioner Epling moved to approve the Vacation Orders from April 2, 2019 to April 15, 2019, inclusive. Seconded by Commissioner Tolliver and motion carried. (SEE EXHIBIT J)

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## FINAL ACCOUNTINGS AND WAIVERS OF FINAL SETTLEMENT

The following Final Accountings and Waivers of Final Settlement of the County Clerk (SEE EXHIBIT K) and the Fiduciary Supervisor (SEE EXHIBIT L) were read into the minutes and approved.

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## APPOINTMENTS

A motion was made by Commissioner Epling to approve the appointment of Ron Hedrick as County Commissioner for the unexpired term of Byrd E. White III. The term will end December 31, 2020. Seconded by Commissioner Tolliver and motion carried. (SEE EXHIBIT M)

A motion was made by Commissioner Epling to approve the appointment of Jeff Miller, County Administrator, to the Raleigh County E.O.C. Board. Seconded by Commissioner Tolliver and motion carried. (SEE EXHIBIT N)

Commissioner Epling moved to approve the appointment of Frances Pack to the Raleigh County Community Action Association Board. Seconded by Commissioner Tolliver and motion carried. (SEE EXHIBIT O)

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**COURTHOUSE IMPROVEMENT BIDS**

Commissioner Epling moved to approve the bid of Newport Trading for the 2<sup>nd</sup> floor hallway improvements. The lower bid of Lewis Lilly did not include two (2) doors. Seconded by Commissioner Tolliver and motion carried.

Commissioner Epling moved to approve the bid of Newport Trading for the Conference Room improvements. The motion was seconded by Commissioner Tolliver and motion carried.

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**BUILDING COMMISSION**

Commissioner Epling moved to approve adding Roger (RD) Tolliver Jr. as a signatory specific to the Raleigh County Commission account at United Bank. Seconded by Commissioner Tolliver and motion carried.

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**ADJOURNMENT**

Commissioner Tolliver declared meeting adjourned until the next Commission Meeting on May 7, 2019 at 10:00 a.m.

s/s \_\_\_\_\_  
David Tolliver,  
President

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