

WEST VIRGINIA:

At a regular meeting of the Raleigh County Commission held on the 16th day of October, 2018 in the Commission Courtroom thereof:

CALL TO ORDER

President Tolliver called the meeting to Order.

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ROLL CALL

Present: David Tolliver, President
Linda K. Epling, Commissioner
Byrd E. White, III, Commissioner - Absent
Carl Roop, County Attorney
Billy Michael, Assistant County Administrator

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INVOCATION AND PLEDGE OF ALLEGIANCE

Meeting was opened with the invocation by Roland Roberts of Victory Baptist Church and the reciting of the Pledge of Allegiance.

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EAGLE SCOUT RECOGNITION

President Tolliver recognized Cayden Ellis on completing projects at the Raleigh County Soccer Fields while working towards achieving Eagle Scout honors.

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EXONERATIONS

Commissioner Epling made a motion to approve 2 exonerations, 3 cancellations and 1 refund for personal property; and 4 exonerations, 0 cancellations and 0 letters of correction for real property as presented today. Motion was seconded by Commissioner White and motion carried. (SEE EXHIBIT A)

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BUDGET REVISIONS

None

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DUI GRANT APPLICATION

A motion was made by Commissioner Epling to approve the \$3,000.00 budget revision for the Sheriff's Department. Seconded by Commissioner Tolliver and motion carried. (SEE EXHIBIT B)

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DUI GRANT REIMBURSEMENT

Commissioner Epling moved to approve the DUI Grant reimbursement in the amount of \$736.34. Seconded by Commissioner Tolliver and motion carried. (SEE EXHIBIT C)

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MONTHLY GRANT REPORTS FOR THE COMMUNITY CORRECTIONS GRANT

Commissioner Epling moved to approve the September 2018 monthly financial grant reports for the Community Corrections Grant in the amount of \$13,390.23. Seconded by Commissioner White and motion carried. (SEE EXHIBIT D)

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NEW EMPLOYEE – DANIEL JORDAN – ASSESSOR'S OFFICE

A motion was made by Commissioner Epling to approve the hiring of Daniel Jordan for the Mapping Division of the Assessor's Office. Seconded by Commissioner Tolliver and carried. (SEE EXHIBIT E)

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NEW EMPLOYEE – JEFF MILLER – COUNTY ADMINISTRATOR

As presented by County Attorney Carl Roop, Commissioner Epling moved to approve hiring Jeff Miller as County Administrator. Seconded by Commissioner Tolliver and motion carried. (SEE EXHIBIT F)

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NEW EMPLOYEE – MATTHEW EPLING – MAINTENANCE DEPARTMENT

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OPEN PROPOSALS FOR THE CLEAR FORK RAIL TRAIL

The following Environmental Study Proposals for the Clear Fork Rails to Trails Project were opened:

- CMI - Compliance Management International - Cranberry Township, PA
- ATC Group Services- Pittsburgh, PA
- Thrasher Engineering - Bridgeport, WV
- Triad Engineering – Scott Depot, WV
- Core Environmental Services – Lewisburg, WV
- Ascent Consulting and Engineering – Bridgeport, WV
- Downstream Strategies – Morgantown, WV
- Cardno – Bluefield, VA
- Environmental Standards – Valley Forge, PA
- LA Gates Engineering and Consultants – Beckley, WV

The Proposals will be presented to a Committee for review and recommendation of a short list to be interviewed by this Commission.

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APPROVAL OF A 2 % PAY INCREASE FOR ALL RALEIGH COUNTY EMPLOYEES

Commissioner Epling moved to approve a 2% pay increase for all full time Raleigh County employees including Parks and Recreation. Seconded by Commissioner Tolliver and motion carried.

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APPROVAL OF GRANT APPLICATION – RESOLUTION FOR HISTORY AND ARCHIVES

A motion was made by Commissioner Epling to approve the County Clerk's Grant Application for Records Management and Preservation in the amount of \$22,288.64, with the County matching 10 %. Seconded by Commissioner Tolliver and motion carried. (SEE EXHIBIT G)

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HALLOWEEN SCHEDULE – OCTOBER 31, 2018

Commissioner Epling moved to set the Halloween Schedule for Raleigh County for 6:00 p.m. to 8:00 p.m. on October 31, 2018. Seconded by Commissioner Tolliver and motion carried.

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OLD BUSINESS

None

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PUBLIC PARTICIPATION

Dr. Roland Roberts of Victory Baptist Church desired to inform Raleigh County citizens that he will be running for West Virginia Senate and thanked the Commission for their service.

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APPROVAL OF MINUTES

None

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VACATION ORDERS

Commissioner Epling moved to approve the Vacation Orders from October 2, 2018 to October 15, 2018, inclusive. Seconded by Commissioner White and motion carried. (SEE EXHIBIT H)

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FINAL ACCOUNTINGS AND WAIVERS OF FINAL SETTLEMENT

The following Final Accountings and Waivers of Final Settlement of the County Clerk (SEE EXHIBIT I) and the Fiduciary Supervisor (SEE EXHIBIT J) were read into the minutes and approved.

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APPOINTMENTS

None

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ADJOURNMENT

Commissioner Tolliver declared this session adjourned until this afternoon at 2:30 p.m.

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RECONVENEMENT

The County Commission reconvened at approximately 2:30 p.m. on October 16, 2018.

Commissioner Byrd White and Commissioner Dave Tolliver were in attendance. Commissioner Linda Epling was not in attendance.

Commissioner White moved to approve the hiring of Matthew Epling to fill a janitorial position within the maintenance department. Seconded by Commissioner Tolliver and motion carried. (SEE EXHIBIT K)

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Commissioner Tolliver declared this meeting of the Raleigh County Commission adjourned until November 13, 2018 at 10:00 a.m.

s/s _____

David Tolliver,
President

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