

WEST VIRGINIA:

At a regular meeting of the Raleigh County Commission held on the 15th day of December, 2015 in the Commission Courtroom thereof:

CALL TO ORDER

President Tolliver called the meeting to Order.

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ROLL CALL

Present: David Tolliver, President
Linda K. Epling, Commissioner
Byrd E. White III, Commissioner
Carl Roop, County Attorney
Jeff Raines, County Administrator
Clayton Terry, Assistant County Administrator

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INVOCATION AND PLEDGE OF ALLEGIANCE

Meeting was opened with the Pledge of Allegiance and prayer by Carl Roop.

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EXONERATIONS

Commissioner Epling made a motion to approve 2 exonerations, 4 cancellations and 1 refund for personal property; and 3 exonerations, 1 cancellation and 0 letters of correction for real property as presented today. Motion was seconded by Commissioner White and motion carried. (SEE EXHIBIT A)

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CLAYTON TERRY – NEW EMPLOYEE – WESLEY C. MARTIN II

A motion was made by Commissioner Epling to approve the hiring of Wesley C. Martin II as an Animal Control Officer, as presented by Clayton Terry. He will be replacing Mike Adkins. The motion was seconded by Commissioner White and motion carried. (SEE EXHIBIT B)

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JIM MILLER – NEW EMPLOYEE – BRANDY N. DUNCAN

Commissioner Epling moved to approve the hiring of Brandy Nicole Duncan as a full time employee for Raleigh County Community Corrections as presented by Jim Miller. Seconded by Commissioner White and motion carried. (SEE EXHIBIT C)

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PEGGY GRIFFITH – NEW EMPLOYEE – ASHLEY JARRELL

Commissioner Epling moved to approve the hiring of Ashley Jarrell for the Raleigh County Building Code Enforcement Department. Seconded by Commissioner White and motion carried. (SEE EXHIBIT D)

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JIM MILLER – WV DIVISION OF JUSTICE AND COMMUNITY SERVICES GRANT NOVEMBER REPORT

A motion was made by Commissioner Epling to approve the WV Division of Justice and Community Services Monthly Progress Report for November 2015. Seconded by Commissioner White and motion carried. (SEE EXHIBIT E)

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HOMELAND SECURITY GRANT APPLICATION – COMPUTER EQUIPMENT

A motion was made by Commissioner Epling to approve the Homeland and Security Grant Application for computer equipment at the Raleigh County EOC in the amount of \$15,000.00. Seconded by Commissioner White and motion carried. (SEE EXHIBIT F)

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RECORDS MANAGEMENT & PRESERVATION GRANT DRAWDOWN

Commissioner Epling moved to approve the WV County Records Management and Preservation Board Grant. The total request for \$4,695.00 is for the purchase of a public computer terminal and fire safe card file for the Assessor's office. The motion was seconded by Commissioner White and motion carried. (SEE EXHIBIT G)

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COURTHOUSE FACILITIES GRANT CONTRACT

A motion was made by Commissioner Epling to approve the Courthouse Facilities Grant Contract in the amount of \$99,505.00 for drainage and access improvements at the County Courthouse. The motion was seconded by Commissioner White and motion carried. (SEE EXHIBIT H)

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APPROVE BOARD OF REVIEW AND EQUALIZATION HEARING SCHEDULE

Commissioner Epling moved to approve the 2016 Board of Review and Equalization Hearing Schedule. Seconded by Commissioner White and motion carried. (SEE EXHIBIT I)

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TIF REFINANCING – FIRST READING

Rescheduled for January 5, 2016

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BUDGET REVISION

A motion was made by Commissioner Epling to approve the \$7,000.00 in house budget revision for the Law Enforcement Division of the Sheriff's Department. Seconded by Commissioner White and motion carried. (SEE EXHIBIT J)

Commissioner Epling moved to approve the budget revision for a cost of living increase for county employees. The motion was seconded by Commissioner White and motion carried. (SEE EXHIBIT K)

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OLD BUSINESS

Judicial Center Renovation Contract

A motion was made by Commissioner Epling to approve the Contract between the Raleigh County Commission and Lombardi Development Company for renovations at the Judicial Center. Seconded by Commissioner White and motion carried. (SEE EXHIBIT L)

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PUBLIC PARTICIPATION

Sally Pullen inquired about acquiring fire hydrants and street lights in the Harper Heights area. Commissioner Tolliver will talk to Kevin Price about the line size needed for hydrants. Commissioner Tolliver recommended Ms. Pullen check with the power company regarding residents sharing the bill for street lights.

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APPROVAL OF MINUTES

Commissioner Epling moved to approve the minutes of the November 3, 2015 meeting of the Commission. Seconded by Commissioner White and motion carried.

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VACATION ORDERS

Commissioner Epling moved to approve the Vacation Orders from December 1, 2015 to December 14, 2015, inclusive. Seconded by Commissioner White and motion carried. (SEE EXHIBIT M)

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FINAL ACCOUNTINGS AND WAIVERS OF FINAL SETTLEMENT

The following Final Accountings and Waivers of Final Settlement were read into the minutes and approved.
(SEE EXHIBIT N)

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ADJOURNMENT

Commissioner Tolliver declared the meeting adjourned until the next Commission Meeting on January 5, 2015 at 10:00 a.m.

s/s _____
David Tolliver,
President

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